

2024 Spring Spruce Up Flash Grant Application



**This 2024 Build Up Marietta funding cycle is
made possible thanks to:**

Marietta Main Street
The American Rescue Plan Act

www.mariettamainstreet.org
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The **2024 Spring Spruce Up Flash Grant** is a funding cycle through **Build Up Marietta**, a building improvement program where **downtown business and building owners can apply for matching funds toward building enhancement projects**. **The 2024 Spring Spruce Up Flash Grant encourages downtown business and building owners to apply for matching funds of up to \$5,000, or 50% of a project**. This program is administered by Marietta Main Street in alignment with our mission to promote, preserve, and enhance downtown Marietta according to the Main Street Approach.

The vision of **Build Up Marietta** is a vibrant, revitalized, visually-appealing downtown with historic structures that have been preserved and adapted to modern-day usage. This program is intended to pair financial resources with local mentors on restoration of historic properties, facade improvement, interior improvement, business enhancement, and design for awardees of Build Up Marietta funding.

ELIGIBLE APPLICANTS

- Commercial business/building owners
- Projects within the C4 District of the City of Marietta, OH
- New projects, not completed, under construction, or underway
- Projects with 50% matching funds from other funding sources

ELIGIBLE PROJECTS

- Interior improvements, such as lighting fixtures, plumbing/HVAC, flooring, painting/drywall, permanent fixtures, mechanical/electrical, accessibility compliance, and support mechanisms
- Exterior improvements such as painting, brick maintenance, new or replacement awnings, lighting, new or replacement signage, & door/window repair, or outdoor dining/seating
- Projects that increase the value of a building
- Projects that can be funded and completed in full no later than **Friday, September 27, 2024**, including final project reporting requirements

Ineligible projects for Build Up Marietta are new construction projects, government properties, or national franchise properties. Project funding will not be awarded for equipment purchases, promotional literature, projects that do not increase the value of a building, projects where the outcome is temporary or is owned solely by a business, and projects that do not reflect the values of quality design and historic preservation.

Reporting and Records Retention

The grantee will submit a final status report which will include a narrative and financial expenditure as well as photographic evidence of before and after work. Funded projects will be expected to **maintain supporting financial documentation of grant expenditures for three years** beyond the close of the grant, sufficient to enable an audit by the State of Ohio.

Financial Reimbursement Procedures

Funded projects will be provided with the necessary paperwork for reimbursement and reporting requirements. Funds are reimbursed by submitted paperwork and reporting requirements to Marietta Main Street.

- Upon 50% of the work being completed, the grantee may request 50% of the funding
- The remaining 50% will be awarded upon completion of the project once proper financial and photographic documentation, has been submitted.



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APPLICATION MATERIALS

- Full grant application, with required signatures, and all forms. **Incomplete grant applications will not be considered.**
- Full project budget, detailing 50% matching funding request, and quotes for proposed work from vendors
- **Before photos, renderings, and visual references of project** with application

APPLICATION TIMELINE

- All applications must be submitted in full no later than **Monday, March 18th**. Awardees will be announced by **Friday, March 22nd**.
- All projects must be completed and final reimbursement materials submitted by **Friday, September 27, 2024**.
- All applications can be submitted via email only to info@mariettamainstreet.org.

Applicant Information

Full Name (First, Middle Initial, Last):

Mailing Address:

Phone Number: ()

Email Address:

Are you a: Building Owner Business Owner

If you are not the building owner, please provide the full contact information of the building owner.

Please list the current tenants in the building.

Building Information

Physical Address:

Year Built:

Square Footage of Building:



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Project Information

Please describe the project in as much detail as you are able:

Please describe how, upon completion of this project, the final product will be taken care of and maintained to assure long-standing beautification and preservation:

What additional resources or guidance are you seeking from Marietta Main Street to assist in the successful implementation of your proposed project?

Is this project an interior or exterior commercial building improvement? Interior Exterior

Will the completion of this project increase the value of the building? Yes No

Will the completion of this project benefit the tenants of the building? Yes No

Does this project adhere to the values of quality design and historic preservation, as per the mission of Marietta Main Street? Yes No



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Project Information cont.

Intended Project Start Date:

Intended Project Completion Date:

(Note: All projects and final project reporting must be completed no later than Friday, September 27, 2024.)

If this project is not funded, what plans do you have to complete the project in the timeline provided above?

Budget Information

In addition to this application, please attach invoices for quotes, assessments, etc. to further support your funding request. Please itemize all expenses below, with estimated cost of each.

| Item | Paid To | Cost |
|------|---------|------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |

Total Project Cost: \$

Total Funding Request: \$

Total Matching Funds: \$

Source of Matching Funds:

Build Up Marietta grant funding is awarded as a reimbursement of up to 50% of the project funding or \$5,000.00. Are you able to fund this project in full, in order to be eligible for the reimbursement funding? Yes No



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Statement on Impact

Please describe how this project will have a positive impact on downtown Marietta and how it aligns with the values of Marietta Main Street as a downtown revitalization program uplifting quality design and historic preservation.

Signatures of Approval

By signing this application, as a business owner and/or a building owner, you agree that:

- All documents included with this application and all information provided in this application are accurate to the utmost of your ability.
- The proposed project will be started and completed in the timeline provided, barring special circumstances that impede construction or other tasks required of the project. In this case, all updates to the project schedule will be shared immediately with Marietta Main Street.
- The proposed project, along with this application, has been reviewed and approved by both the building owner and the tenants of the building.
- A final grant report, including final invoices, project outcomes, and before/after photographs, will be submitted in a timely fashion as requested by Marietta Main Street based on the completion of the project.

Full Name:

Signature:

Title:

Date:

Full Name:

Signature:

Title:

Date: